1. Conference Location

The Conference is being held at the Brisbane Convention & Exhibition Centre (BCEC), which is located in the riverside South Bank district, the heart of Brisbane’s cultural and entertainment activities. The closest train station to BCEC is South Brisbane which is only a few minutes’ walk from the Centre. The Culture Centre bus terminal and South Bank CityCat terminals are also located close by.

Brisbane Convention & Exhibition Centre (BCEC)
Corner of Merivale and Glenelg Street
South Bank, QLD 4101 Australia
Web: www.bcec.com.au

2. Airport and Transport

AIRPORT

Brisbane's International and Domestic Airports are approximately 13 kilometres from the centre of the city, or approximately a 20-minutes by car. There are a large range of accessible, reliable and inexpensive transport options, including shuttle buses, AirTrain, taxis, car rental and hotel transfers to and from the CBD. The airport services regional, domestic and international travellers.

TRAIN

The Air Train stations are located adjacent to the domestic and international terminals. Air Trains operate daily from 0500 to 2100 and travel directly between Brisbane city centre and the airport. Fares from Brisbane airport terminals to the city are approximately A$20.00 per adult for a single journey. For online bookings visit: www.airtrain.com.au.

BUS, FERRY, TRAIN

Public transport is the easiest way to travel throughout the city and SEEQ cards (visitor travel cards) are available at most newsagents and train stations for visitors to purchase. Please click the card below or call 13 12 30 for more information.
**Conference Venue:**
Brisbane Convention & Exhibition Centre  
Corner of Merivale and Glenelg Street Southbank  
Qld 4101  
www.radar2018.org

3 Days - A$79  
5 Days - A$129

**TAXI**

For service with that personal touch, wait for one of Brisbane's friendly and reliable taxi drivers to transfer you to your hotel. At Brisbane Airport’s Domestic Terminal, taxi ranks are located at both the Qantas and Virgin Blue ends of the terminal. For international travellers, taxi ranks are located on Arrivals Level 2. The most commonly used companies are Black and White Cabs (13 32 22) or Yellow Cab Co (13 19 24).

**UBER**

An Uber is approximately A$35.00 from the Airport to the city district. Please note your pickup location depends on your terminal and ride option.

Follow the below steps if you would like to utilise an Uber service:

1. Download the Uber App on your mobile device by searching ‘Uber’ in iTunes or Google Play.
2. Create an account and enter your details as directed.
3. Request and Uber when you’re ready to depart the venue – choose a ride option that suits your group size and luggage storage needs then enter your pick-up location.
4. Exit the terminal - The pickup location will depend on the type of vehicle you have selected. Please refer to the instructions below to find out where to meet your driver.
5. Look for your vehicle and driver - If you can't find your driver, contact them through the app.

At the Domestic Airport Terminal, Uber pick-up is on the central road between the taxi pick up and passenger pick up and drop off, either side of the Skywalk. Upon exiting the Terminal, cross two crossings to the pick-up point. View the location on a map.

At the International Airport Terminal, Uber pick up is from Level 2, at the northern end of the Terminal, follow the Ride Booking signs down the ramp to the Ride Booking pick up area. View the location on a map.

For fare estimates, visit the Uber website here.

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### 3. Plan your arrival to Australia

**Australian Quarantine and Inspection Service (AQIS)**

AQIS plays an important role in keeping out unwanted pests and diseases that could devastate Australia's native wildlife, environment, tourism and agricultural industries.
To have a smooth transition through quarantine and to enjoy your participation at this Conference, it is important that you understand Australia’s quarantine regulations.


**Customs**

Please ensure that along with your passport and visa, you also pack your registration confirmation letter within your carry-on luggage. You may be asked to produce this when moving through customs at your arrival airport. In addition to this, please be sure to complete your Incoming Passenger Card with all details and answer each question honestly.

**Visa**

All visitors to Australia must have a valid visa to travel to and enter Australia (other than New Zealand passport holders, who will normally be issued a Special Category visa on arrival, provided they meet health and character requirements).

**Exchange Rate**

Decimal currency is used in Australia with the dollar as the basic unit (100 cents = $1). Notes come in $100, $50, $20, $10 and $5. Coins come in $2, $1, 50c, 20c, 10c and 5c denominations.

Currency exchange facilities are available in most banks and airports and operate during normal business hours.

To view the current foreign exchange rates, please visit [www.x-rates.com](http://www.x-rates.com)

**Credit, Banking and ATM’s**

**Credit cards** are accepted at most restaurants and shops - the most widely used being MasterCard, Visa and American Express.

**Banks and post offices** generally open from 9.00am - 4.00pm from Monday to Friday. Business office hours are 9.00am - 5.30pm from Monday to Friday.

**Weather**

August is winter in Brisbane and the average temperature ranges from 10 to 25 degrees celsius. It is recommended that delegates bring a jacket for the evenings and pack for warmer days with the chance of winds and rain.
*Please note the weather below is correct at time of issuing this letter but changes regularly. Click [here](#) to see current weather forecast.

<table>
<thead>
<tr>
<th>SUN 8/26</th>
<th>MON 8/27</th>
<th>TUE 8/28</th>
<th>WED 8/29</th>
<th>THU 8/30</th>
<th>FRI 8/31</th>
<th>SAT 8/1</th>
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<tbody>
<tr>
<td>22°/11°</td>
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<td>Brilliant sunshine</td>
<td>Sunny</td>
<td>Mostly sunny</td>
<td>Mostly sunny</td>
<td>Sunny</td>
<td>Sunny</td>
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**Electric Current**
The electric current within Australia is 240 Volt, AC 50 cycles. Two or three pin rectangular plugs are used. For more information, please visit your local travel store or see image below.

4. **Checking into your Hotel**

For most hotels the check-in time is 1500 hours. Your hotel will do their best to have rooms available for early check-in, however if you wish to confirm your room for an early arrival, you will need to pre-book and pay for the room from the previous evening.

As per standard hotel policies and procedures delegates will be required to provide a credit card or a cash bond upon check in. This is to cover any incidental charges incurred during your stay regardless as to whether your accommodation has been pre-paid in full.

The hotel will place a hold on your credit card or require a cash deposit until point of check out. Should you not utilise any incidentals during your stay, the credit card will not be charged, and/or the cash deposit will be returned upon check out.

Please note that daily incidental charge rates may vary across the listed hotels. Should you wish to confirm the required amount for incidental charges prior to check in, please contact the hotel directly.

**Rydges South Bank Brisbane**
9 Glenelg Street, Southbank QLD 4101
Phone: +61 7 3364 0800

**Oaks Casino Towers**
151 George Street, Brisbane QLD 4006
+61 7 3016 4900

**Ibis Styles Brisbane**
40 Elizabeth Street, Brisbane QLD 4000
Phone: +61 7 3337 9000
5. Registration Process

The registration desk is located in the **Boulevard Level Foyer of the Brisbane Convention & Exhibition Centre**. All participants must visit the registration desk to collect their Conference materials and name badge before gaining access to the Conference. We encourage you to register as early as possible to allow for easy access to the Conference opening.

**Registration Desk opening times are:**

- **Monday 27 August 2018** 07:00 – 20:00
- **Tuesday 28 August 2018** 08:00 – 18:00
- **Wednesday 29 August 2018** 08:00 – 18:00
- **Thursday 30 August 2018** 08:00 – 16:30
- **Friday 31 August 2018** 08:00 – 16:30

If on arrival at the Conference you have not paid for your registration, you will be directed to the cashier to make payment. All outstanding accounts must be settled upon registering for the Conference. Please arrive early to avoid any delays.

6. Conference Mobile App

Mobile Apps are a software application developed specifically for use on small, wireless computing devices such as smartphones, tablets and watches. Our **Conference Mobile App** allows **registered** delegates access to the latest, most up to date information regarding the Conference Program, social events, speakers, important updates and many other aspects of the Conference.

Registered delegates may access the Conference App by scanning the QR code to the left to download to your device or by visiting the Apple / Android store to download the app by searching ‘Radar 2018’ or ‘International Conference on Radar’. Note that the email address you use **must** be the email address used on your registration application. After you log in the initial password is **Radar2018**.

If your registration was completed by use of an alternative email address (e.g. on group or corporate registrations) you will need to visit the Registration Desk at the Conference or contact the Conference Managers at radar2018@arinex.com.au for assistance.

Should you encounter any difficulties in downloading or utilising the app, the Arinex staff at the Registration Desk at the Conference venue will be pleased to be assist you.

7. Dietary Requirements

If you have not already done so, please advise the Conference Managers of any specific requests (including vegetarian requirements). All attempts will be made to meet these requirements.
8. **Speaker Preparation Room**

The Speaker Preparation Room is located on the Arbour Level of the Brisbane Convention and Exhibition Centre. **Session Speakers** are requested to visit the Speaker Preparation Room at least one hour before their session to ensure their presentation is uploaded and runs smoothly.

The Speaker Preparation Room operating hours are as follows:

- Monday 27 August 2018 ........ 0700 – 1700
- Tuesday 28 August 2018 ...... 0700 – 1600
- Wednesday 29 August 2018 .... 0700 – 1600
- Thursday 30 August 2018 .... 0700 – 1200

9. **Conference Program and Papers**

The Organising Committee for the International Conference on Radar 2018 is very pleased to announce the detailed Conference Program is available online. [Click here](#) to view the detailed program.

The program book you receive in your satchel will contain summary information on the program and sessions.

The Conference Program commences on Tuesday 28 August 2018 with the Opening Ceremony commencing at 9:00 am. Please be seated at least 5 minutes prior to the start of the opening session.

To view and download the Radar 2018 Conference papers please [click here](#). Please note Conference papers can also be downloaded through the Conference Mobile App.

10. **Tutorials and Special Courses**

Tutorials and Special Courses are part of the Conference program, the tutorials and special courses are an additional cost. For information please visit the Conference website. Workshops and seminars are running on Monday 27 August and Friday 31 August 2018.

Prior to arriving at the Conference please take note of your selected tutorials and special courses. Places are limited, and you can only attend your nominated workshop / seminar. Tickets will be provided upon registration.

11. **Trade Exhibition**

The Exhibition will be located in the Boulevard Auditorium Foyer. All delegates are encouraged to visit the exhibits and meet with the exhibitor representatives to experience the products and services on offer.

The Exhibition will be open during the following hours:
- Monday 27 August 2018 ........ 1700 – 1900
- Tuesday 28 August 2018 ....... 0900 – 1700
- Wednesday 29 August 2018 .... 0830 – 1700
- Thursday 30 August 2018 .... 0900 – 1600
All refreshment breaks will be held in the Exhibition area providing maximum networking opportunities for delegates and exhibitors.

12. Photography and Filming

Delegates are advised that segments of the Conference may be filmed or photographed for the purpose of the Conference proceedings. The appropriate authority to publish permission applies. If you do not wish to be filmed or photographed, please advise the operator and move out of camera range.

13. Conference Welcome Reception

**Boulevard Auditorium Foyer, Brisbane Convention & Exhibition Centre, Monday 27 August 2018, 17:30 - 19:00**

Delegates are invited to meet in the Boulevard Auditorium Foyer, Brisbane Convention & Exhibition Centre to network with fellow colleagues. We invite all delegates to enjoy some light refreshments in a relaxed setting.

**Venue:** Boulevard Auditorium Foyer, Brisbane Convention & Exhibition Centre  
**Dress:** Business Casual  
**Cost:** Included in the full Conference registration fee  
**Additional tickets:** $75.00 (includes GST). Additional tickets may be purchased at the Registration Desk, subject to availability.

14. Free Public Talk

**Boulevard Auditorium, Brisbane Convention & Exhibition Centre, Monday 27 August 2018, 19:00 - 20:00**

The Organising Committee are pleased to announce this two-part free public presentation which will be held after the Welcome Reception on Monday 27 August 2018.

**Venue:** Boulevard Auditorium, Brisbane Convention & Exhibition Centre  
**Cost:** Free

15. Conference Dinner

**Boulevard Room, Brisbane Convention & Exhibition Centre, Wednesday 29 August 2018, 19:00 - 22:00**

Don't miss out on your opportunity to dine with colleagues and friends Boulevard Room, Brisbane Convention & Exhibition Centre.

**Venue:** Boulevard Room, Brisbane Convention & Exhibition Centre  
**Dress:** Cocktail  
**Cost:** Included in the full Conference registration fee.  
**Additional tickets:** $150.00 (includes GST) - Additional tickets may be purchased at the Registration Desk, subject to availability.
16. Eco Friendly

The International Conference on Radar 2018 is an environmentally conscious Conference. Participants are encouraged to bring their own writing pads and pens to use at the Conference.

Workshops abstracts and papers will be provided to participants on the Conference App and therefore will not be printed at the Conference. Participants are encouraged to log into the program website to view abstracts before attending the Conference.

17. Program Changes and Messages

The Conference App will provide you with access to the most up to date version of the program. The app will also facilitate messaging with others.

18. Evaluation

All Conference delegates are encouraged to complete the Conference evaluation which will be issued electronically following the conclusion of the Conference. Your evaluation of the Conference will be important in planning for future events.

19. Contacting you during your stay

If your office needs to contact you during the time you are attending the Conference, please note the following contact details:

Brisbane Convention & Exhibition Centre (BCEC)
Corner of Merivale and Glenelg Street
South Bank, QLD 4101 Australia
Web: www.bcec.com.au
Phone: +61 7 338 3063

We wish you a safe journey and we look forward to welcoming you to the International Conference on Radar 2018.

Arinex Pty Ltd
International Conference on Radar 2018 Managers
Level 10, 51 Druitt Street
Sydney NSW 2000, Australia

Phone: +61 2 9265 0700
Fax: +61 2 9267 5443
Email: radar2018@arinex.com.au
Website: www.radar2018.org
20. Conference Sponsors

The Local Organising Committee for the International Conference on Radar 2018 extends its appreciation to the following sponsors for their invaluable commitment and support:

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